

# Group Policies and Procedures for Permanent Electronic Groups

## A few suggested policy reminders to all electronic groups:

- As the purpose of registration is to become a part of Al-Anon Family Groups service structure, it is expected that DR's and GR's or alternates representing electronic groups will make themselves available to attend service meetings whether in person or electronically.
- All groups are asked to become familiar with and follow all guidelines as found in the *Al-Anon Alateen Service Manual* and *Al-Anon Guidelines*.
- All groups will make every effort to ensure members are aware of and have methods in place to make contributions (Tradition Seven) to our service arms through contributions directly to the group and distributed to various service levels or contributions made directly from members to various service levels.

## Procedures for Permanent Electronic Groups that wish to Register join the MA Service Structure:

- Send application directly to MA Area Group Records Coordinator (AGRC) (using an online application form), who will register the group with the WSO and either assign it to MA Electronic District #25 or the group will be assigned to the geographic district in which they originated, provided that geographic district is accepting PEG's. Link to the registration form will be added to the MA website. An FAQ page with information to assist filling out the form will also be added to the MA website and linked to the registration form page.
- If a group requests to be assigned to a MA electronic district (such as district #25), they will be accommodated.
- The AGRC will know which geographic districts are willing to accept PEG's.
- If a group without historical ties to the MA area applies to join our service structure, they will be placed in an electronic district.

## Additional Guidance for groups with Special Circumstances:

- Groups that were formerly in-person, but decided to become PEG's, will not need to get a new Group ID, but will need to update the group information on the website in order to notify the area of its new status.
- Groups that split into an in-person group and an electronic group: The in-person group will retain the group ID and registration date. The electronic group will need to get a new group ID by registering as a new MA electronic group.

## Recommendations for the Area to Consider:

- There needs to be a larger conversation about Area Officers from outside Massachusetts. PEG's don't have a residency requirement, so a PEG GR could stand for service as a DR or coordinator, but it is a question if the Area Officers (as officers of the 501c3 corporation) can reside outside of MA. Particularly there is a question if it would be problematic to have a Delegate who lived outside of MA.
- We suggest a trial period of 2 years to assess and modify policies and procedures as needed.